

**Pasadena City College Campus**

**Engineering Innovation Pre-College Programs Handbook**

Welcome to PCC campus!

1570 E Colorado Blvd, Pasadena, CA 91106

We are delighted you will be joining us this summer!

Please review the pages that follow with your parent(s)/guardian(s) as you all will find helpful information.

**Please know that Johns Hopkins Engineering Pre-College Programs’ reserves the right to make changes to the following policies, rules, and regulations before or during the program.** We will provide updates via email as necessary so watch your inbox for notices from us.

If you have questions, please contact the Johns Hopkins Engineering Pre-College Programs’ office at 443-927-1986 or at ei@jhu.edu

# Important Dates and Times

Please be prepared to participate in the entirety of the program, Mon – Fri, 9AM – 3PM, July 1 -26. There is no class on Thursday, July 4. **Note: Classes on Fridays will be virtual.**

**First Day:** Students will meet the instructional staff at IT226 at 9AM on Monday, July 1.

**Final Day:** Poster presentation (Families may also attend): start at 10AM and will end by 11:15PM with dismissal to a luncheon. More information will be sent closer to the day of the event.

# The Daily Schedule

Students will not be supervised on campus before and after their class and during their lunch period.

**Class starts:** Class will begin each day at 9AM Please contact the Engineering Innovation office if you will be absent or late to class. (ei@jhu.edu or 443-927-1986)

**Lunch:** There will be about an hour for lunch each day. Students may either bring their lunch or purchase lunch in the Piazza (on campus cafeteria located in the CC Building).

**Class ends:** Students will be dismissed from class at 3pm.

# Directory

**Johns Hopkins Engineering Innovation Pre-College Office**Website: <https://ei.jhu.edu/>
Address: San Martin Center, 3500 San Martin Drive, First Floor, Baltimore, MD 21218
Phone: 443-927-1986
Email: ei@jhu.edu

**Student Disability Services**
Website: <https://studentaffairs.jhu.edu/disabilities/>
Phone: 410-516-4720
Email: studentdisabilityservices@jhu.edu

**PCC Library**
Website: <https://pasadena.edu/library/index.php>

**International Student Services**Website: <https://ois.jhu.edu/>
Email: ois@jhu.edu
Regular hours of operation are Monday through Friday, 8:30am - 4:30pm.
After-hours emergency number for [border emergencies](https://ois.jhu.edu/Travel_Information/Emergency%20Information/) only: 443-240-193

**Title IX Coordinator, Linda Boyd, JD**Website: <https://oie.jhu.edu/policies-and-laws/title-ix/>
Address: Johns Hopkins University, Wyman Park Building, Suite 515, 3400 North Charles Street, Baltimore, Maryland, 21218
Phone: 410-516-8075
TTY: 711, MD Relay
Fax: 410-516-5300
Email: titleixcoordinator@jhu.edu

**Office of Multicultural Affairs**
Address: 3003 N Charles St, Homewood Apartments, Suite 100, Baltimore, MD 21218
Phone: 410-516-8730
Fax: 410-516-8731
Email: oma@jhu.edu

## Travel to campus=Travel Plans

Johns Hopkins Engineering Innovation Pre-College students’ families are responsible for making your own travel arrangements.

Parking will be in the student parking structures Lot 3 corner of Del Mar Blvd. and Hill Ave.

# COVID-19 Student Policies and Expectations

## Johns Hopkins’ [**COVID-19-related policies**](https://covidinfo.jhu.edu/) are updated regularly.

### Always refer online to Johns Hopkins Engineering Pre-College [Residential Students](https://ei.jhu.edu/students/policies-and-services/) COVID Policies for the most up to date information.

As the COVID-19 landscape continues to change, there have been a few updates to the guidelines for students participating in our in-person programs. The guidance below may change prior to or during the summer program, so please continue to check back for updates.

#### Vaccination requirements:

We strongly encourage students to be fully vaccinated and have at least one COVID-19 booster prior to arrival. Kindly upload your vaccination record into the JHU Vaccine Management System (VMS) portal.

#### Masking requirements:

Currently masking on campus remains optional. We highly recommend that students bring a supply of KN-95, N-95, or KF-94 masks with them to campus in case this guidance changes at any point during the program.

We want all our students to complete their summer without becoming ill with COVID-19. We respectfully ask that students wear a mask during their travels to campus and when they are in crowded public spaces for the weeks prior to arrival.

#### Negative test prior to arrival:

At this time, we do not anticipate requiring proof of a negative COVID-19 test prior to arrival.

#### Policy:

* Students and staff who test positive for COVID **or** have these symptoms- chest discomfort, chills, cough, decrease in appetite, diarrhea, fatigue, fever or feeling feverish, headache, muscle or body aches, new loss of taste or smell, runny or stuffy nose, sore throat, vomiting, weakness, or wheezing - will be asked to:
* If they have symptoms: they must stay at home (commuter or staff) or isolate (residential) for at least 24 hours or until both the following are true:
	1. Their symptoms are getting better overall AND
	2. They have not had a fever (and are not using a fever-reducing medication)
	3. Wear a KN-95, N95, or KF94 mask until they have been fever-free for five days AND their symptoms have been improving for five days.
* Practice good hygiene by covering coughs and sneezes, washing or sanitizing their hands often, and cleaning frequently touched surfaces.

# What to bring

Please bring your laptop if you have one. You should also bring a pencil, pen, notebook, and calculator.

## **Library Use**

Non-registered PCC students have the ability to check books out of the library, access reference desk services, and use the space for studying. Must be attending a high school or live within the [PCC District area](https://pasadena.edu/about/board-of-trustees/district-map.php). Students can check website for [summer hours](https://www.pasadena.edu/library/about/library-hours.php) if they want to visit. Current summer hours are Monday – Thursday 8a-7p / Friday 8a - 1pm.

All students will have access to digital materials through the Johns Hopkins library: [https://library.jhu.edu](https://library.jhu.edu/).

## **Campus Security and Emergencies**

Students are encouraged to program their phones with the PCC Security emergency dispatch number, 626) 585-7484.

The RAVE Emergency Text Message System immediately broadcasts emergency information to subscribers. In cases involving an imminent threat to safety and security on or near the PCC campus, the college may send text message alerts. You are welcome to subscribe to RAVE by following the instructions via this link - <https://pasadena.edu/police-and-college-safety/emergency-information/get-emergency-alerts.php>

Map of campus:

